



Southwest Nebraska Public Health Department

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Southwest Nebraska Public Health Department Board of Health Meeting Minutes February 9th, 2023

The annual meeting of the Southwest Nebraska Public Health Department Board of Health convened at 7:00 pm, February 9th, 2023, at the office of Southwest Nebraska Public Health Department located at 404 West 10th St, McCook, NE.

The meeting was called to order by Jones at 7:00 pm.

The open meeting law was noted and present in the meeting room.

Roll call was taken; Jones, Sexton, Kutnink, Kolbet, McDonald, Ervin, Bottom, Walrod, Gans, and Dr. Tobias present; Carpenter, Brown, Olson, Pascoe, Owens, Unger, Miller, Wilson, Skolout and Dr. Jaeger; absent.

Carpenter joined the meeting at 7:09 pm.

Zoom participation:

Pascoe present at 7:00 pm; Unger joined at 7:15 pm; Owens joined at 8:31 pm

Introduction to new board members. Commissioner Jeffrey Unger from Hayes County, Kerri Miller from Hitchcock, Commissioner Mark Bottom from Perkins, and Ted Gans from Red Willow.

Health Director Myra Stoney, Assistant Health Director – Heidi Wheeler, Public Health Nurse- Clinic Manager- Melissa Propp present.

DISCUSSION OF ORGANIZATION STRUCTURE

Tana Fye, attorney, discussed the dissolution of the non-profit corporation making sure resolutions and interlocal agreements create one entity as well as all assets under that one entity. The action item will be at the next board meeting.

Tana Fye left the meeting at 7:19 pm.

DISCUSSION/ACTION – AUDIT

Karry Gustafsson gave the auditor's report for fiscal year 2021-2022. There was no non-compliance noted or other misstatements or disagreement findings as part of the internal review structure.

Motion was made by Kolbet to accept the audit report. Ervin second the motion. Roll call vote was taken; approve: Carpenter, Jones, Sexton, Kutnink, Kolbet, McDonald, Ervin, Bottom, Walrod, Gans, and Dr. Tobias. Motion passed.

Karry Gustafsson left the meeting at 7:29 pm.

MINUTES OF LAST MEETING

The regular meeting minutes from December 1st, 2022, were reviewed. Motion made by Kutnink to approve the minutes. Sexton seconded the motion. Motion carried with all ayes.

BOARD EDUCATION

Stoney reviewed the Responsibility Breakout Chart-roles and responsibilities of the Board and Health Director from the PHAN Guidebook as revised and adopted on 04-14-22. Stoney had some recommendations and clarifications. Motion made by Sexton to approve the changes: Decisions on building, renovations, leasing of properties, expansion of building. Dr Tobias second the motion. Approve: Jones, Sexton, Kutnink, Kolbet, McDonald, Ervin, Bottom, Walrod, Gans, Dr Tobias; oppose: Carpenter.

SALBOH REPORT

No update was given.

PERSONNEL COMMITTEE

The committee reviewed the health director's job description. No changes recommended.

BUILDING COMMITTEE

No update was given.

TREASURER'S REPORT

The Treasurer's report discussed comparing the Budget versus actual line-item spending. Kutnink made a motion to accept the Treasurer's report and pay the bills totaling \$383,650.68. Sexton seconded the motion. A roll call vote was taken: Approve- Carpenter, Jones, Sexton, Kutnink, Kolbet, McDonald, Bottom, Walrod, Gans and Dr Tobias.

UNFINISHED BUSINESS and GENERAL ORDERS

Assistant Health Director Wheeler updated the board on accreditation and provided a scorecard to show the progress made through the process. Both Stoney and Wheeler explained the advantage of being accredited to the new board members.

NEW BUSINESS

The Absence of Health Director Policy was updated and reviewed. A motion by Walrod to approve the policy. Kolbet seconded the motion. The motion carried with all ayes.

Clinic Manager Propp gave update on the new proposed vaccine pricing, laboratory pricing and Target Your Health pricing. Motion made by Kutnink to approve the pricing policies. Ervin seconded the motion. The motion carried with all ayes.

The board reviewed:


- Mileage rate- IRS federal approved amount
- Official newspaper & radio station- McCook Gazette, High Plains Radio (KICX)
- Bank- 1st State Bank, Cambridge and Horizon Bank, McCook (cash)
- Official check signers are President, Vice-President, Secretary/Treasurer and Health Director
- The bylaws were reviewed with no changes.
- Board member attendance for 2022 and term dates were reviewed.
- Committee appointments were reviewed with Sexton joining the building committee.
- No one appointed to SALBOH until group reactivated.

PUBLIC COMMENTS

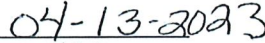
No public comments.

McDonald made a motion to adjourn at 8:57 pm. Kutnink seconded the motion. Motion carried with all ayes.

The next meeting will be April 13th, 2023, 7:00 pm CST via in person and Zoom.



President
gb



Approval Date